



CLATSOP COUNTY

FAIR BOARD AGENDA

WORK SESSION & REGULAR MEETING

92937 WALLUSKI LOOP, ASTORIA

Tuesday, April 02, 2024

FAIR BOARD MEMBERS:

Matt Bellingham – Chair
Sarah Finn – Vice Chair
Mallory Litehiser
Brittany Israel
Kallie Linder

fair@clatsopcounty.gov

CONTACT:

92937 Walluski Loop
Astoria, OR 97103
Phone (503) 325-4600

www.clatsopcounty.gov

Join the meeting from your computer, tablet or smartphone

https://co-clatsop-or-us.zoom.us/j/86159175907?pwd=dWSj3VCz_5hXsJTD647MkcP-WNAr9w.jkb523LF5Kq6CRGI

You can also dial in using your phone.

+1 253 205 0468

Webinar ID: 861 5917 5907

Passcode: 318724

WORK SESSION: 5:00 PM

Work Sessions are an opportunity for Board members to discuss issues informally with staff and invited guests. The Board encourages members of the public to attend Work Sessions and listen to the discussion, but there is generally no opportunity for public comment. Members of the public wishing to address the Board are welcome to do so during the Board's regularly scheduled monthly meetings.

TOPICS:

- [1.](#) Ticket Sales Discussion 5 MIN
 - [2.](#) Fall Events 5 MIN
 - [3.](#) Concert Sponsorship Program 10MIN
 - [4.](#) Arena Concert Update 5MIN
 - [5.](#) Stall Project Update 5MIN
 - [6.](#) Fair Panning Update 30MIN
-

REGULAR MEETING: 6:00 PM

CALL TO ORDER

ROLL CALL

AGENDA APPROVAL

PUBLIC COMMENT - At this time anyone wishing to address the Fair Board concerning items of interest on or off the Agenda may do so. The person addressing the Fair Board will, when recognized, give their name and address for the record. All remarks will be addressed to the whole Board and limited to 3 minutes per person. Fair Board members reserve the right to delay any action, if required, until such time when they are fully informed and the matter is scheduled as an agenda item.

CONSENT CALENDAR

[7.](#) Minutes from 3.5.204 meeting

BOARD MEMBER REPORTS

MANAGERS' REPORT

BUSINESS AGENDA

[8.](#) Beerman Creek Request

[9.](#) Wishing Tree/ CMH Request

FINANCE REPORT

[10.](#)February 2024 finance report and YTD appropriation and revenue.

GOOD OF THE ORDER

ADJOURNMENT

Fair Board Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

Topic: Ticket sales discussion
Presented By: Kyle Sharpsteen, Fairground Manger

**Informational
Summary:**

Concert ticket are onsale online.
First impression on ticketing platform
Discussion on options:
Notes from discussion with vendor
 voucher for season passes
 Wrist bands scannable
 qr code for purchasing at local
 better numbers by having less options
 ticket printer onsite at fair box office
 clubs selling fair tickets as a contest, with a custom link.

much better attendance and capacity tracking if we can avoid hard tickets. told by ticket rep that all of his fairs have moved away from hard tickets and directed to box office or online.

Attachment List

none

Fair Board Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

Topic: Fall Events
Presented By: Kyle Sharpsteen, Fairground Manger

**Informational
Summary:**

Discuss options and scheduling for fall events

Bull riding

- Challenge of Champions, options from just bulls to bulls and broncs with jumbotron.
- Prineville: <https://iframe.dacast.com/vod/2d0ed72c-1d28-36a1-9140-7ec61c91fb03/85a64f5c-4cb2-cc24-9b16-4549f5a985a1>
- Roseburg:
- <https://iframe.dacast.com/vod/2d0ed72c-1d28-36a1-9140-7ec61c91fb03/5168f4e2-942d-4b34-c911-9790519e3368>
- Potential dates Oct5th, Nov 2nd or 9th

Monster trucks

- Amp live events- Nitro Tour
- They are hoping for Oct 11-12

Hood to coast weekend

- Cast and Blast Event canceled, opening for event

Mud bogs

- Indoor vs outdoor.

K-rail.

- Need to get a barrier, offers to provide trucking for in kind sponsorships.



PUSH Enterprises, Inc., Event Productions

March 14, 2024

To: Castle Rock Chamber Board

PUSH Enterprises Inc. will be starting our 16th year in the bullriding production business. We have grown from a hometown bullriding of 3 events up to an average of 20+ events all over the Pacific Northwest! This phenomenal growth over the past years has proven that bullriding is craved by fans and our sponsorship partners are reaping the benefits of the marketing to this specific fan base.

The Challenge of Champions Tour has grown these past few years with great boards like yourselves who look to bring us into your amazing town. Thank you for this great opportunity and I look forward to working with you on this amazing event!!

Respectfully,

Jason Mattox,
President
PUSH Enterprises, Inc.



Contract

This is a contract between PUSH Enterprises, Inc. and Clatsop County Fair Board who agrees to hire PUSH Enterprises, Inc. to produce a bullriding event held on Fall of 2024 either October 5 or November 2 or 9 at the Clatsop County Fairgrounds.

PUSH Enterprises, Inc. will be held responsible for event production as listed below:

- Hiring Stock Contractors
- Hiring Announcer
- Hiring Bullfighters
- Hiring Secretary
- Hiring Pick Up Men
- Freight on Bulls
- Livestock Personnel
- Hiring Sound Technicians (with system)
- Hiring Judges
- Bringing in all the Chutes and arena panels to make turn key operation
- Entries of Contestants
- **Added Money for the Contestants**
- Use of any equipment to unload chutes, panels and setup, tear down or work the arena free of charge (Also a 5,000lb limit Grade-All for unloading and loading the Chutes & Panels)
- Sanctioned as an Official Challenge of Champions Tour Stop
- PUSH Enterprises Inc., will be allowed to put any official banners of our Tour Corporate sponsors in the arena during event
- **Ford trucks are the Main Sponsor of CCT so Ford Trucks will be on displayed only during the event**



PUSH Enterprises, Inc., Event Productions

Clatsop County Fair Board will be held responsible for:

- Promotion of event on all association's Flyers, Radio, Web, Facebook, and any additional event advertising (PUSH Enterprises Inc to aid in ideas)
- Hiring Security
- Hiring Ambulance/Sports Medicine
- Provide Hay for Stock (40 Bales of grass or Alfalfa)
- Hiring Ticket Booth personnel
- All Ticket sales go to Clatsop County Fair Board
- All Sponsorships go to Clatsop County Fair Board
- All Concession & Beverage sales go to Clatsop County Fair Board
- Hotel accommodations for contract personnel 8 Rooms, Friday & Saturday
- **Rental of a Grade-all 5000 lb weight pickup Chutes and panels**

*****10% deposit required at signing*****

*If you want to add a Jumbo Tron and Broncs it would be a total of \$9,200 more to this \$32,550 making it \$41,750. (Extra price includes added money for the Bronc riders and Jumbo Tron, no extra cost for the Broncs we would just take less Bullriders)

Promoter Clatsop County Fair Board and Producer: PUSH Enterprises, Inc., Jason Mattox the Challenge of Champions Tour. Clatsop County Fair Board agrees to hire PUSH Enterprises, Inc., to produce and be paid \$32,550 for the Fall 2024 Professional Bullriding or Roughstock event. Please have contract signed and sent back by April 1, 2024, so we can begin preparing for a mutually beneficial and successful events. Thank you for this great opportunity to be part of your great event!!!

X_____

X_____

Promoter: Jason Mattox

Clatsop County Fair Board

PUSH Enterprises Inc

Fair Board Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

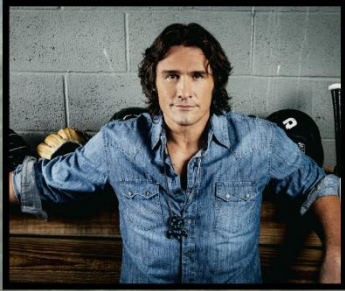
Topic:	Concert Sponsorship program
Presented By:	Kyle Sharpsteen, Fairground Manger

Informational Summary:	Review draft of sponsorship application and deliverables. Build inventory of potential sponsors, Create sponsorship sonication letter.
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Attachment List

none

2024 CLATSOP COUNTY FAIR CONCERT SPONSORSHIP COMMITMENT



JOE NICHOLS

WITH SPECIAL GUEST
KASSI ASHTON

FRIDAY, AUGUST 2, 2024



The Clatsop County Fair invites you sponsor the 2024 Clatsop County Fair concert! This anticipated event brings together residents and visitors alike for a memorable evening of music and celebration. By becoming a concert sponsor, you contribute to the success of this beloved Fair tradition and you will showcase your commitment to the enrichment and vitality of Clatsop County. Your partnership will not only ensure the success of the concert and will provide valuable exposure for your brand among attendees from across the region.

Let's come together and make this year's concert the best one yet!

Clatsop County Fair

92937 Walluski Loop, Astoria, OR 97103

Phone: 503-325-4600 Email: Fair@ClatsopCounty.gov Website: www.ClatsopCoFair.com

Please complete the form below and email it to: Fair@ClatsopCounty.gov

☐ **Platinum Sponsorship (Only 2 Available) \$7,500.00**

- 75 VIP Tickets (21+) (Includes Fair Admission for Friday, August 2, 2024)
- 20 VIP Parking Passes (VIP Parking located in the lower gravel lot - Gate 6)
- NEW: VIP Parking Shuttle
- Catering provided in the VIP Tent
- "Meet and Greet" passes with the artist *if available
- Company banner located on the concert stage
- Advertising via print/radio/social media/logo on poster
- Option to purchase additional VIP tickets at \$100.00 each
- NEW: Provide input on next year's 2025 Fair Concert musical artist!

☐ **Gold Sponsorship \$5,000.00**

- 50 VIP Tickets (21+) (Includes Fair Admission for Friday, August 2, 2024)
- 2 VIP Parking Passes (VIP Parking located in the lower gravel lot - Gate 6)
- NEW: VIP Parking Shuttle
- Catering provided in the VIP Tent
- Company banner located on the concert stage
- Advertising via print/radio/social media/logo on poster
- Option to purchase additional VIP tickets at \$100.00 each
- NEW: Provide input on next year's 2025 Fair Concert musical artist!

- ☐ **Silver Sponsorship \$2,500.00**
- 25 VIP Tickets (21+) (Includes Fair Admission for Friday, August 2, 2024)
 - Catering provided in VIP Tent
 - Company banner located on fences around Reserved Seating area
 - Advertising via print/social media/logo on poster
 - NEW: Provide input on next year's 2025 Fair Concert musical artist!

- ☐ **Bronze Sponsorship \$1,000.00**
- 10 VIP Tickets (21+) (Includes Fair Admission for Friday, August 2, 2024)
 - Catering provided in the VIP Tent
 - Company banner located on the concert entry fence
 - Advertising via print/social media
 - NEW: Provide input on next year's 2025 Fair Concert musical artist!

Questions or Comments on your 2024 Sponsorship?

What type of food(s) would you like to have available in the VIP Tent?

Business/Organization Name:

Contact Name:

Signature of Representative:

Address:

Phone:

Email:

Pay by: ☐ **Cash** ☐ **Check**

☐ **Credit Card.** To pay by credit card, please call the Fair & Expo Office at: 503-325-4600.
(Please note: There is a 2.5% service charge to pay by credit card.)

If you prefer to pay by check, please mail or drop off your check payable to:

Clatsop County Fair & Expo
92937 Walluski Loop, Astoria, OR 97103

Please contact the Fair & Expo Office if you have any questions about sponsor packages and payment.

Phone: 503-325-4600 Email: Fair@ClatsopCounty.gov

**DROP OFF YOUR COMPANY BANNER TO THE FAIR & EXPO OFFICE BY
JULY 15, 2024.**

*THANK
you.*

Fair Board Clatsop County

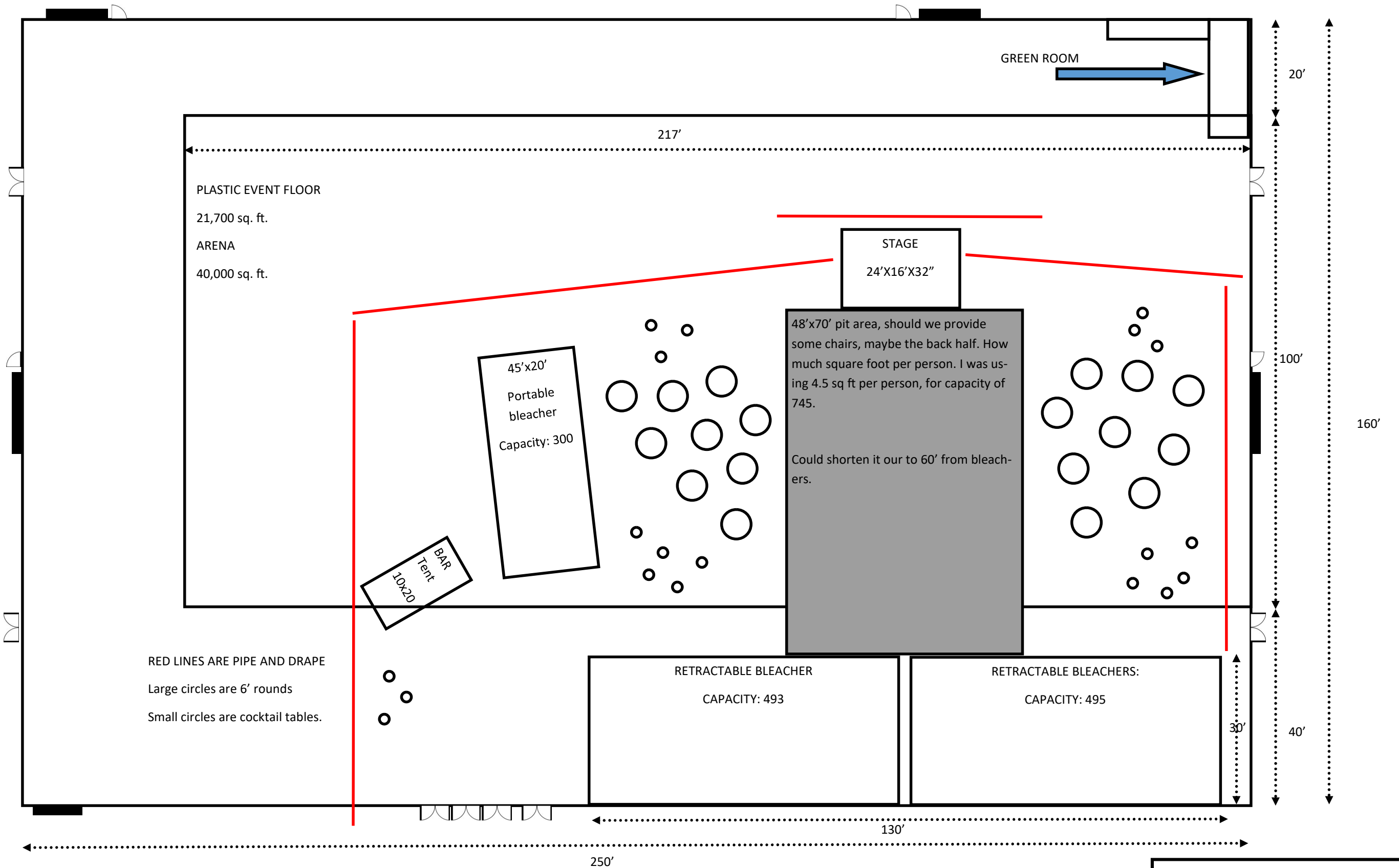
WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

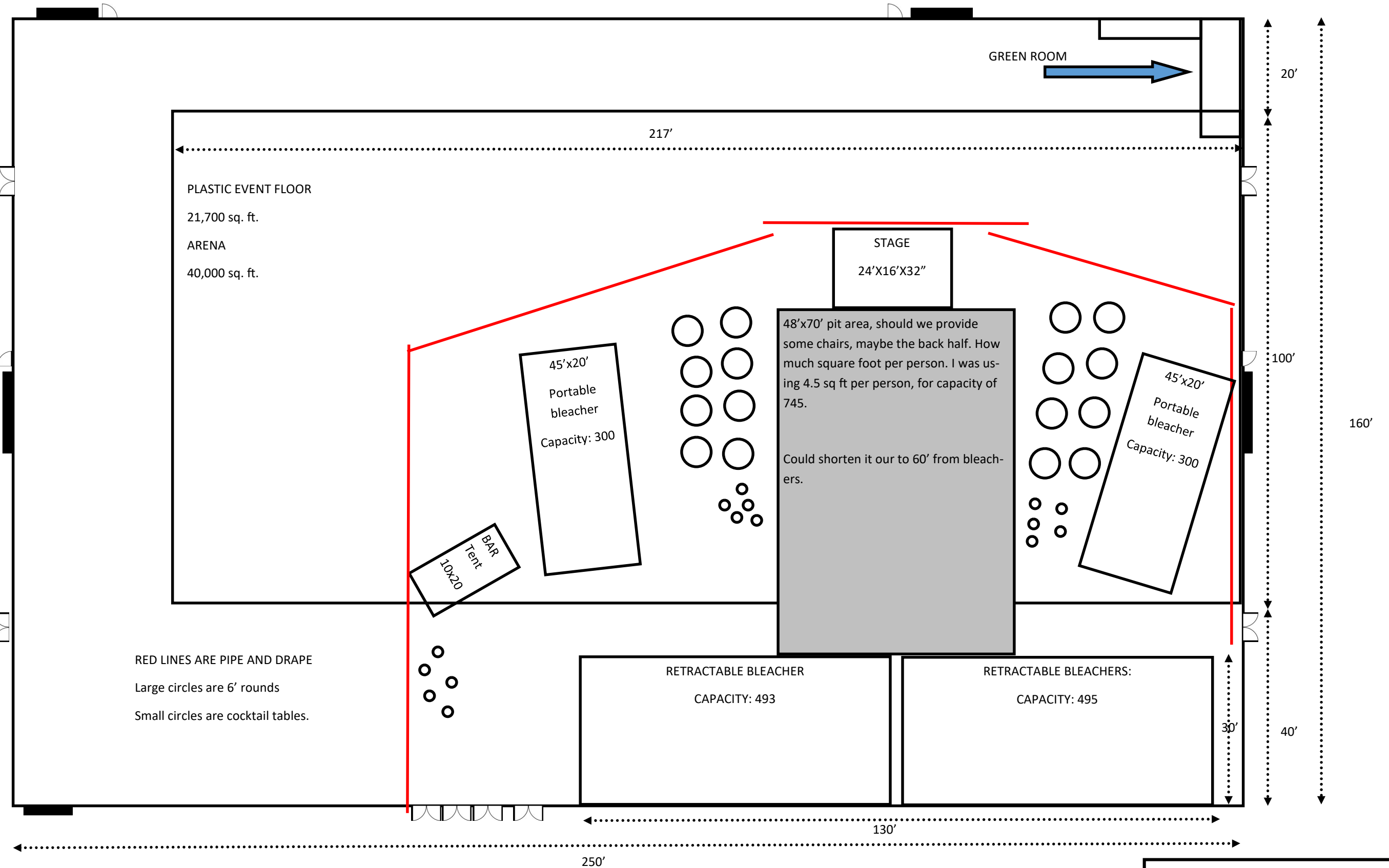
Topic:	Arena Concert Update
Presented By:	Kyle Sharpsteen, Fairground Manger

Informational Summary:	Discuss plan for arena concert. Sterling talent promotion Lay outs
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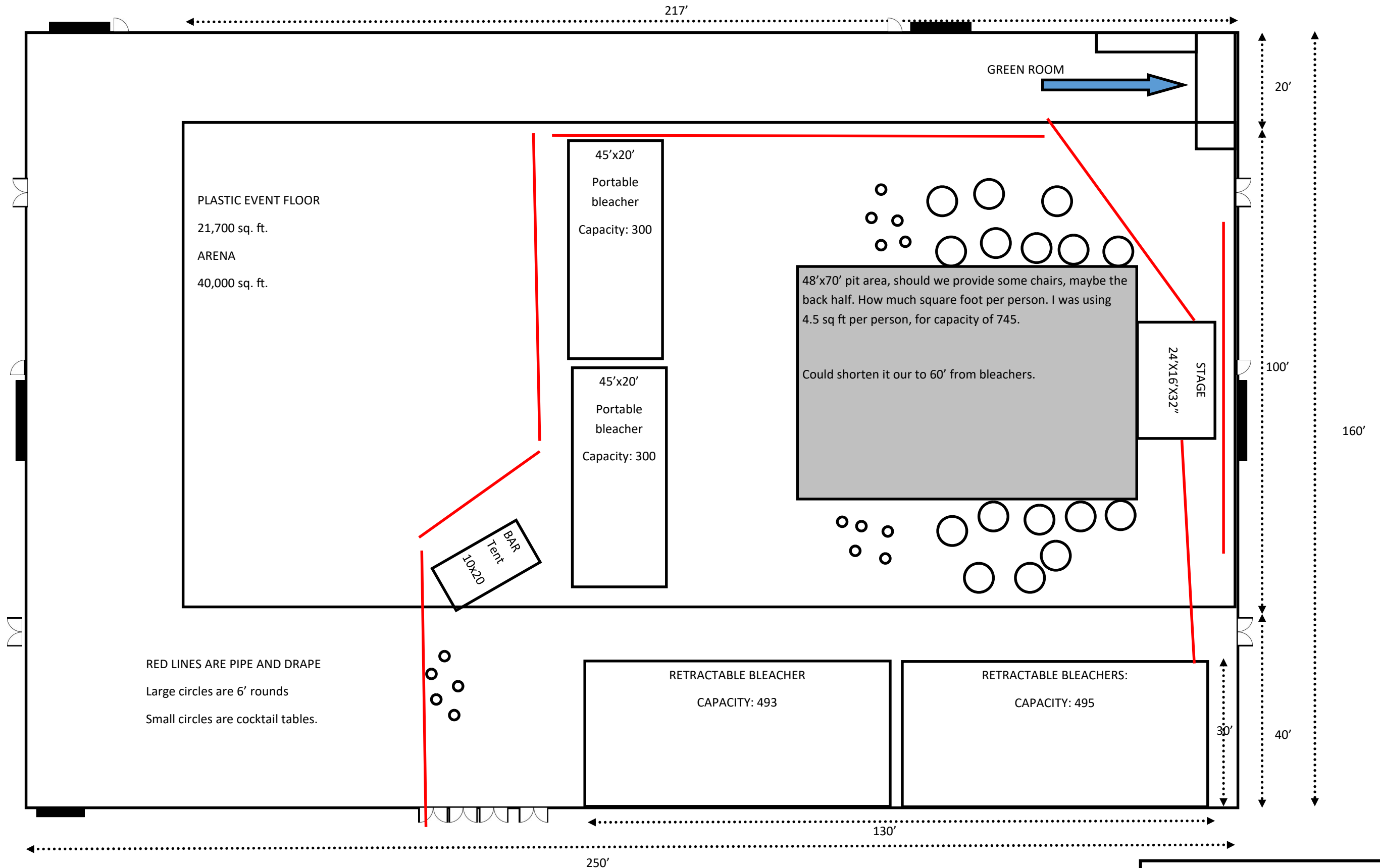
Attachment List



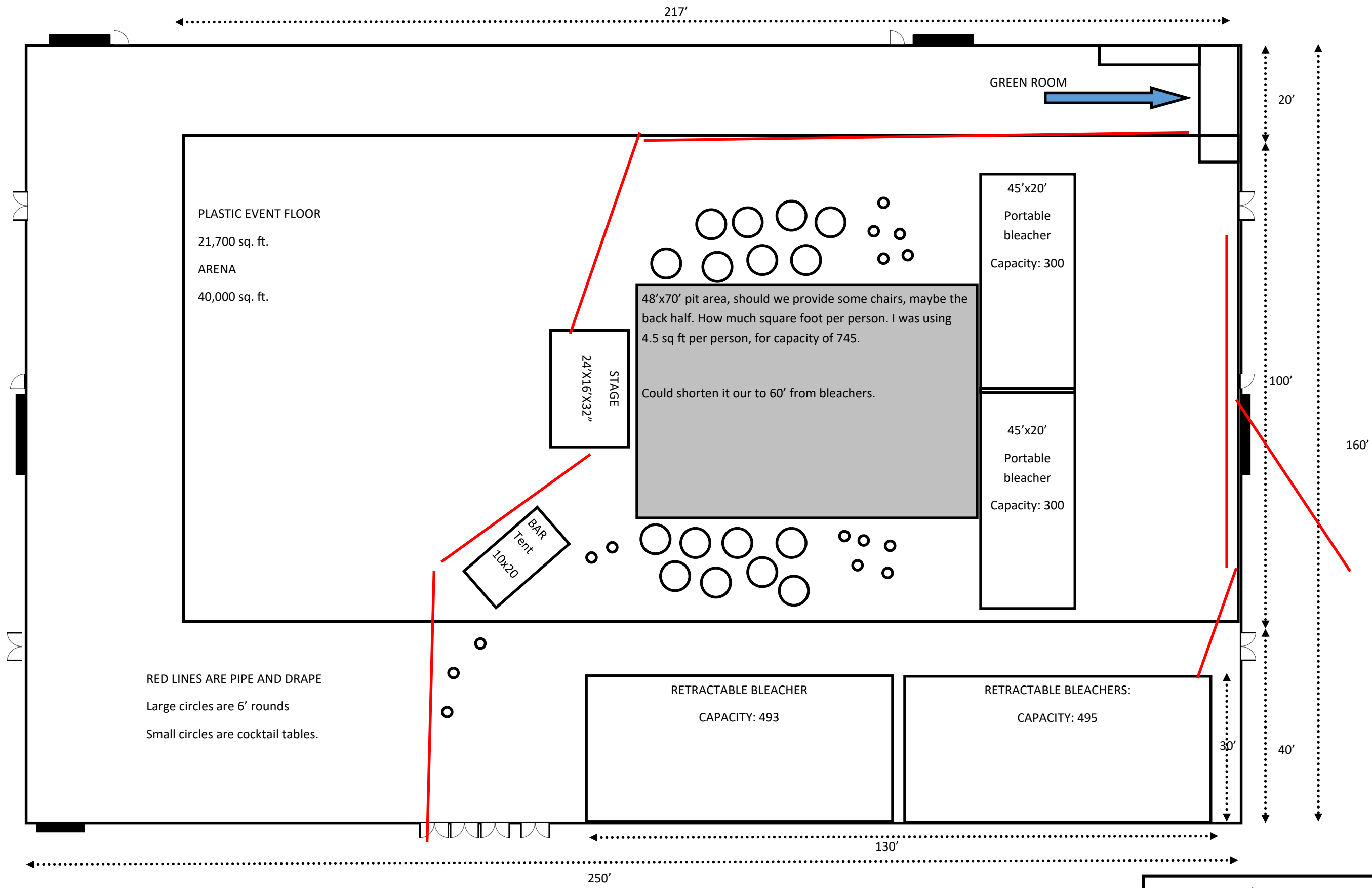
40,000 sq/ft Indoor Arena
SCALE 1" = 20'



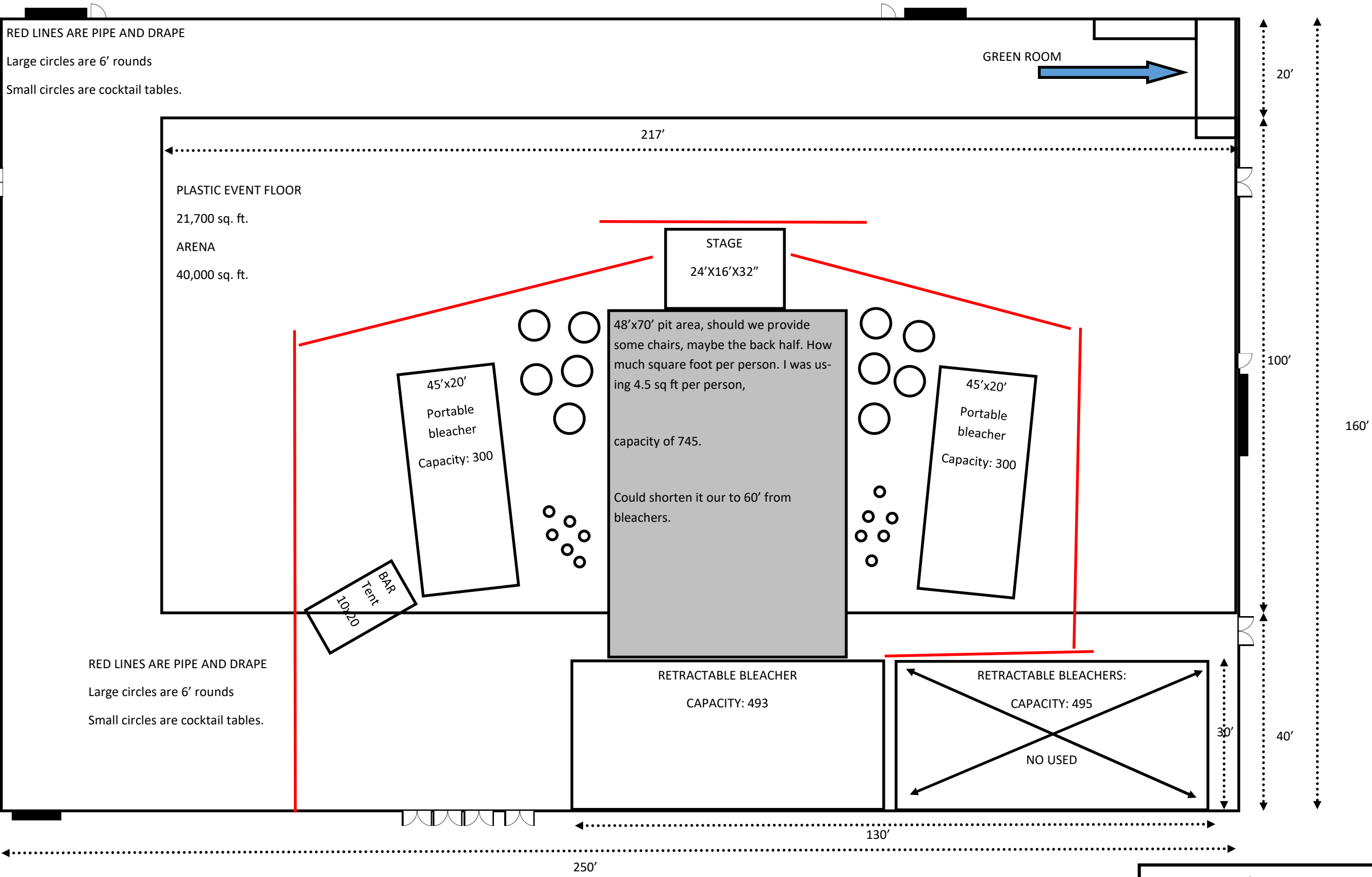
40,000 sq/ft Indoor Arena
SCALE 1" = 20'



40,000 sq/ft Indoor Arena
SCALE 1" = 20'

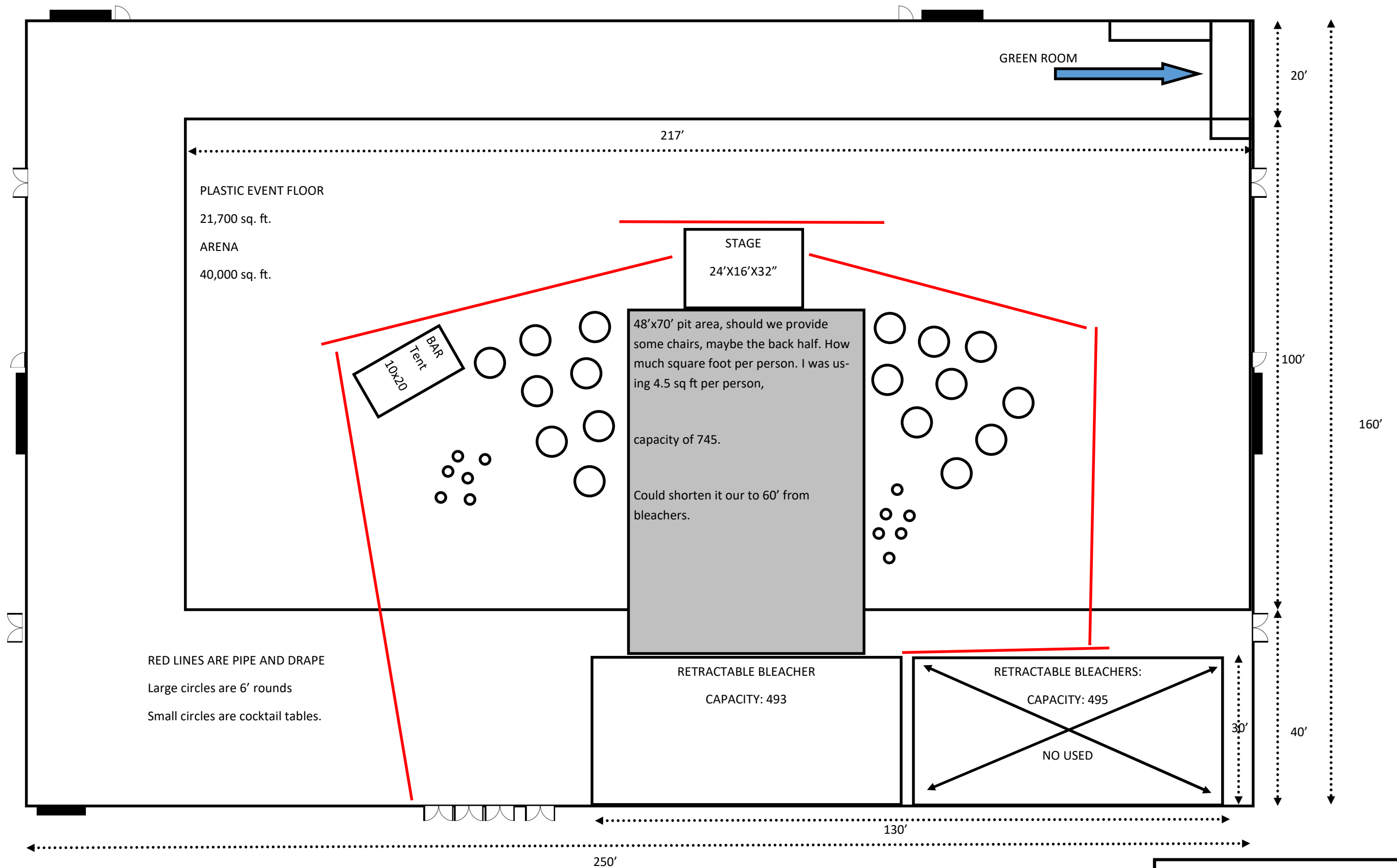


40,000 sq/ft Indoor Arena
SCALE 1" = 20'



40,000 sq/ft Indoor Arena

SCALE 1" = 20'



40,000 sq/ft Indoor Arena
SCALE 1" = 20'

Fair Board Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

Topic: Stall Project update
Presented By: Kyle Sharpsteen, Fairground Manger

Informational Summary: Discuss the options for the horse stall project.

Attachment List

Horse Stall

I went out and counted all the stalls myself, I had been going off a number that was told to me and the numbers on the stall, I thought there were 28 in the front of barn C based off the numbering. It turns out there is only 18. There are 28 stall in both barn A and C. (56 combined) for a total of 74 stall all together. Obviously That is much less than what I thought when we were projecting costs. I talked with friends of the fair and she has said that they have filled up the whole barn minus a half dozen in the past, but they also used to only charge 20 bucks a stall. This year they are charging \$50 a stall. I think by the time they get through this April set of shows we will get a good idea of how many stalls they will actually need moving forward. If they only need extra stalls for tack, possibly we can pull the stalls out of barn C and set up the small animal pens for them to use for their tack. I'm not sure if that will be a big issue to have the tack all in a separate barn. It seems like that may be a reasonable solution. I will also look for the rentals, but it appears that we only need to rent or purchase 18 stalls not 28 to keep barn C running. We would need to decide if we wanted solid dividers or the dividers with bars. The solid ones are a little cheaper, but we have both right now. The front of barn A has the bars the back of barn B has solid. 18 stalls still need replaced in barn A to get it 100% new, there are only 10 new stall in barn A.

I found this pricing online. Its important to remember that this only allows us to set these up in the barns, if we wanted them to be truly portable, we would need two more sides per stall for them to be free standing. We would also need to buy the wood and some starter posts. I will email FitzGerald for his pricing.

<https://ackermansononline.com/dist/wwclassicstalls.htm>

<https://ackermansononline.com/pdf/ww/ww-classic-stalls-spec-sheet.pdf>

To complete the front of barn A with 10' stalls in the we need

eight 10' fronts (\$7320) eight 10' sides. (\$4640)

To complete the back with 10' stall we need

Ten 10' fronts (\$9150) Twelve 10' sides (\$6960)

TOTAL TO REPLACE ALL STALL IN BARN A WITH 10X10's \$ 28,070

Or to convert to 12' stalls in the back, we need to get (we will loose two stall and the aisle will only be 8' wide.

Eight 12' fronts (\$8040) Ten 12' sides (aisle will only be 8' wide) (\$6150)

TOTAL TO CONVERT TO 12x12 in BACK OF BARN A AND FINISH THE FRONT \$26,150 (loose two stalls and 8' aisle)

Or

Eight 12' fronts (\$8040) Ten 10' side (keeps aisle the same width but widens stalls to 10'x12') (\$5800)

TOTAL TO CONVERT TO 12x10 in BACK OF BARN A AND FINISH THE FRONT \$25,800 (loose two stall keep 12' aisle width.

Total to buy stall for barn C , when looking at this, remember that this is only to assemble these in the barn, if we wanted them to be truly portable, we would need two more sides per stall and that my count for the budget was for 10 more stall than what I thought was in there.

Twenty 10' sides \$11,600

Eighteen 10' fronts \$ 16,470

Total TO BUY STALL FOR BARN C \$28,070

Total to upgrade barn a and buy stalls for barn C \$56,140

Same but convert to 12x 12 in back of barn A (loose two stall and 8' aisle) \$54,220

Same but convert to 12x10 in back of barn A (loose two stalls) \$53,870

We would also need wood and start posts

FitzGerald Farms, LLC

Quotation

dba FitzGerald Corrals, WW Livestock Systems Distributor

8490 NW Moores Valley Rd.
Yamhill, Or. 97148
Phone: (503) 662-4832

DATE: March 11, 2024 **WW Livestock Equipment**
INVOICE #

Bill To: Clatsop County Fair & Expo Center
92937 Walluski Loop
Astoria, OR 97103
PER: Kyle Sharpsteen
PH: (503)325-4600
Cell: (971) 395-0273

Comments or Special Instructions: Quote for Stall
Equipment

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
House					

WW Livestock Systems features 14ga, 56,000 psi high-tensile/high-carbon steel tubing= 3X stronger

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	<u>WW Livestock Champion 10' Vert Rail Stall Front</u>	\$1,029.00	\$1,029.00
	Includes 2x6 wood fill on bottom 2/3 (wood not included) 2X6 channels, VR top 1/3, swing out feed window on left side, 4' sliding stall door on lifetime cannonball wheels and trolley		
1	WW Livestock Champion 12' Vert Rail Stall Front	\$1,159.00	1,159.00
1	WW Champion Starter Post	\$69.00	69.00
1	WW Champion 10' VR Stall Divider	\$614.00	614.00
1	WW Champion 12' VR Stall Divider	728.00	728.00

Please allow 4-6 weeks delivery from notice to proceed and receipt of initial deposit of 35%/ total. Final balance due on notice of ready to ship.

Thank you,

Your business is appreciated.

SUBTOTAL	Budget Request
TAX RATE	0.00%
Freight to Astoria	TBD
Fair Discount	
TOTAL	Budget Request

Make all checks payable to FitzGerald Farms, LLC
If you have any questions, call Pat at (503) 662-4832

THANK YOU FOR YOUR BUSINESS!

Fair Board Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

April 2, 2024

Topic:	Fair planning update
Presented By:	Kyle Sharpsteen, Fairground Manger

Informational Summary:	Update on fair planning Schedule committee meetings Ice Sponsorships Marketing Community partners. Vendors Entertainment Services
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Attachment List



FAIR BOARD MEETING MINUTES

Tuesday, March 4, 2024

Clatsop County Fair & Expo (Exhibit Hall), 92937 Walluski Loop, Astoria, OR 97103

FAIR BOARD MEMBERS

Matt Bellingham, Chair
Sarah Finn, Vice Chair - absent
Brittany Israel
Kallie Linder
Mallory Litehiser – via Zoom

WORK SESSION 5:00 PM

2024 Fair Poster Contest

Entries for 2024 Fair Poster Contest ended on Friday, March 1, 2024. Three entries were received. Outreach was done and K. Sharpsteen suggested to get schools involved to participate in the poster contest for future years and to give people more time. Images of the posters received were shown on screen. All three poster entries received will be on display during the Fair. 2024 Fair related text will be added to the poster that gets selected.

Master Gardner Association

Master Gardner Association spoke with K. Sharpsteen about making improvements to the garden located on the Fair & Expo property including cutting down the maple trees and landscape updates. K. Sharpsteen advised the Master Gardener Association to hold off on making investments on improvements until after the Fair Board's Strategic Planning. Fair & Expo staff will cut down the three maple trees.

Indoor Arena Concert

K. Sharpsteen is expecting to receive a formal proposal from band promoter for Fleetwood Mac tribute band. There is the option to add a laser light show to the concert. The concert will take place in the Indoor Arena on May 17, 2024. Tickets will be in the \$15-20 range. Concessions will be available and Oregon Beverage Services will be onsite.

Fair Concert Supporting Acts

Received confirmation with Joe Nichols for Fair concert on Friday, August 2, 2024. Eric Marcuse, Romeo Entertainment suggested artist, Kassi Ashton to perform as the opening act. She is routed to play at Watershed Music Festival. Her rate is around \$6,000.00. A few examples of her songs were played for the Fair Board. Fair Board in approval to move forward to booking Kassi Ashton.

Selina tribute band (band name: Los Chicos del 512) was suggested by E. Marcuse for the Hispanic Night Concert on Saturday, August 3, 2024. This band will be playing in Deschutes County on Sunday (8/4/2024) and are available to play here on Saturday (8/3/2024) for \$7,500.00. Only General Admission tickets for this concert (no "Reserved" section). The Car Show will not conflict with this concert night. An opening act is needed for the night of this concert. K. Linder suggested reaching out to High School Cultural Clubs.

Planning Amendments

Next steps are needed. K. Sharpsteen briefed board on the status of process. A meeting was held with the Fairgrounds Manager, the County's Planning Department, Oregon Department of Forestry, Fish and Wildlife, and State Lands to discuss use of the lower field (outdoor motorized racing, camping, and the setback on the property line). Potential issues were discussed in the meeting. Next steps include going through application process in order to be issued a temporary permit. A wetland delineation will need to be done. Once conditions are amended this process may take 3-6 months (from application date). The County's Planning Department informed K. Sharpsteen that the Fairgrounds had three fill permits in the past. One of the permits issued is similar to the type of event Fair Board would like to have again. If the permits cannot be located, a records request will need to be submitted. A neighborhood public meeting will be required (scheduled through the Planning Department). Fair Board expressed the need to move forward with the application/permit process.

Community Participation in the 2024 Fair

Fair Board asked to reach out to personal connections in the community to participate in the Fair (example: log trucks, equipment, etc.) in the lower gravel lot. M. Bellingham offered to reach out to Nygaard Logging. B. Israel suggesting Browning Logging and Hampton Lumber. Jeremy Linder (per K. Linder) can bring a big tractor. Lori Tetlow (meeting attendee) suggested equipment belonging to Cammy and Nathaniel. K. Sharpsteen would like to bring this topic up at each work session going forward.

Horse Stalls

Fair Board, Fairgrounds Manager, and meeting attendees walked out to the horse stalls to discuss. B. Israel proposed finishing all of Barn "A" (10x10' stalls in the front with some 12x12' stalls in the back), Barn "B" would be a discussion for 2025, and to gut Barn "C" and look into renting portable stalls during Friends of the Fair, if needed. B. Israel will reach out to OHSET contact (Candy) regarding portable stalls. Deschutes County may be a rental opportunity. Current metal horse stall fronts need to be pressure washed and sandblasted.

Work Session Adjournment at 5:54 pm

FAIR BOARD MEETING 6:00 PM

Call to Order

Meeting called to order at @ 6:09 pm by Chair, Kallie Linder.

Roll Call

All board members in present except for Sarah Finn.

Agenda Approval

Motion (K. Linder) to approve March 4, 2024 agenda. Second (B. Israel). Motion carried.
Agenda approved.

Public Comment

No public comment.

Consent Calendar

Clarification on Fair Exhibitor Camping Rules was requested regarding wristbands. Fair Board wants to have wristbands for the campground. A wristband and a parking pass are required to access the camping area by vehicle (Gate 4). A wristband is not required to walk into the camping area using the North Entrance (hill by barns) if, for example 4-H groups want to have dinner together.

Motion (K. Linder) to approve Consent Calendar. Second (B. Israel).

Motion carried. Consent Calendar approved.

Board Member/Committee Reports

Nothing to report.

Manager's Report

- Fair & Expo staff attended OFEA (Oregon Festivals and Events Assoc.) Conference in Seaside and K. Sharpsteen provided a brief overview of some of the sessions attended. B. Israel requested for sponsorship related handouts to be shared with the Fair Board.
- Joe Nichols confirmed for Friday, August 2 concert. Announcing vendor application.
- Received ice quotes from contractors to have ice during Fair to sell to vendors.
- American Idol opportunity at the State Fair will once again be available to participants competing in the talent show.
- In conversation with local art groups to engage the art community and to possibly have displays at the Fair.
- Raena Herzog asked about allowing her horse group to practice in the Outdoor Arena. B. Israel advised that R. Herzog not ride in the Outdoor Arena if it is stormy/rainy outside. Fair Board agreed to allow the group to use Outdoor Arena for practicing.
- FFA submitted a request for an MOU and had a walkthrough at the Fair & Expo in preparation for the FFA Banquet in May. A draft MOU will be prepared. Looking into getting the heaters in the Indoor Arena serviced. FFA Alumni is requesting portable heaters for the FFA Banquet.
- Wishing Tree submitted a request to use the facility again. This will be discussed at the next Fair Board meeting.
- Notice to the LoCo RC Club has not been submitted but did have a conversation with them to let the club know the Fair Board wants to reevaluate the agreement.
- Auction Committee called 4-H and Kelly Culver about using the Outdoor Arena for the spring weigh-in. This is the same day as the CMH Foundation event that starts at noon. Fair Board discussed and shared concern that there will be too much event-related activity taking place around the main building on this day and that the weigh-in can take all day. Fair Board agreed that the spring weigh-in needs to take place in the lower gravel parking lot and not in the Outdoor Arena.
- Top priorities are RFP for the roof and the strategic plan. Looking into grants that may be available related to emergency response.
- At a future meeting, Fair Manager would like to address the alcohol policy and discuss the possibility of exclusive use of alcohol service during events on the property.

Business Agenda

Review of the Vendor Information, Rules & Regulations Handbook and the online application.

- The map in the handbook will be updated as the Fair layout is finalized.
- Add "Fair Manager or designated representative" to page 6 to clarify that vendors don't just have to talk to the Fair Manager if there is an issue.
- All vendors/exhibitors (including Sheriff's Office, Fire Department, etc.) need to provide their electrical needs in advance.
- Require the Food Vendors to bring their daily sales report to the Fair Office.

A volunteer is needed in the Fair Office especially in the morning.

Motion (B. Israel) to approve the Vendor Information, Rules & Regulations Handbook with the revision to page 6 (Fair Manager or designated representative) and the revision of requiring Food Vendor to bring their daily sales report to the Fair Office. Second (K. Linder). Motion carried.

Security RFP

Three firms submitted a proposal. Once selected, there will be conversations with the security firm to discuss the services provided in more detail and to establish consistency.

Motion (B. Israel) for Event Pros NW to do the ticketing and security for the 2024 Fair. Second (K. Linder). Motion carried.

Good of the Order

- M. Bellingham: K. Sharpsteen to work on land use permitting. Bids needed to finish horse stalls in Barn "A" and look into prices to rent horse stalls.
- B. Israel: Requested Clatsop County Fair & Expo logo (the Fair & Expo logo with the anchor and trees) to include on OHSET's sponsor banner.

Adjournment at 6:54 pm

Approved By: _____

**Fair Board
Clatsop County
AGENDA ITEM SUMMARY**

April 2, 2024

Agenda Title: Beerman Creek Request
Category: Business Agenda
Presented By: Kyle Sharpsteen, Fairground Manger

Issue Before the Fairboard Consideration of Beerman Creek Request for fundraiser

Informational Summary: Beerman Creek 4-H Club plans to hosted a barn dance in the dairy barn In 2023 where the Fairboard elected to waive the fee. The club is looking to host another fundraiser and may want to use a larger space.

Fiscal Impact: Utilities cost, staff time and coordination with other rentals.

Requested Action:

I move to...- motion will be created based off of discussion.

Attachment List

A. Email from Lori Hartnett

Kyle Sharpsteen

From: Lori Hartnett <mrslorihartnett@gmail.com>
Sent: Friday, March 22, 2024 11:51 AM
To: Kyle Sharpsteen
Subject: Barn Dance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Howdy,

Beerman Creek 4-H Club plans to host a barn dance again this year. We will plan to attend the april fair board meeting to request the fairgrounds! We would like to start pinning down a date if we can. Do you have dates available end of May or mid June? we were thinking we will need a larger space this year. Thank you!

Lori Hartnett

512-870-7790

Mrslorihartnett@gmail.com

Fair Board Clatsop County

AGENDA ITEM SUMMARY

April 2, 2024

Agenda Title: Wishing tree request
Category: Business Agenda
Presented By: Kyle Sharpsteen, Fairground Manger

Issue Before the Fairboard Consideration of request from wishing tree/ CMH

Informational Summary: Columbia Memorial hospital and the wishing tree are requesting to use the fairground for their annual food and toy drive.

Fiscal Impact: Costs for utilities and staff time. Loss of rental opportunity.

Requested Action:

I move to approve the donation of the fairground for the annual food and toy drive from November 15th through December 20th.

Attachment List

A. Letter from wishing tree



**Columbia Memorial
Hospital**

2111 Exchange Street
Astoria, OR 97103
(503) 325-4321

CMH-OHSU Health Clinics

2111 Exchange Street
Astoria, OR 97103
(503) 325-4321

Lower Columbia Hospice

2111 Exchange Street
Astoria, OR 97103
(503) 338-6230

CMH Urgent Care

2111 Exchange Street
Astoria, OR 97103
(503) 325-4321



February 22, 2024

To Whom it May Concern,

Columbia Memorial Hospital, The Wishing Tree Program, and the Clatsop County Fairgrounds have partnered over the last 6 years to provide food and toys for families in need over the holiday season. With the help of the community, we provide food and toys to an average of 200 families each year. The fairgrounds are an integral part of the success of this project.

The fairground provides space for storage of food drive items from November 15th through the 1st week of December in the Annex building storage room.

During the 3rd week of December (December 16th-20th), the fairgrounds provide the exhibit hall or arena, kitchen space, tables for preparation, storage, use of garbage and recycling bins, and pick up of toys and food for families. We are hoping we can "move in" with our items beginning on Friday December 13th.

Keys will be ready to be returned the 4th Monday of December after the space is cleaned and tables are broken down by event volunteers.

CMH and the Wishing Tree Program are truly grateful for the fairgrounds allowing utilization of the facility to hold this event for the benefit of our community.

Thank you,

Alliah Wilson
Experience Coordinator
Columbia Memorial Hospital

	Total Year Budget FY23-24	Percent of Budget Used	Jul Actual FY23-24	Aug Actual FY23-24	Sep Actual FY23-24	Oct Actual FY23-24	Nov Actual FY23-24	Dec Actual FY23-24	Jan Actual FY23-24	Feb Actual FY23-24	FY23-24 YTD Actuals	FY22-23 YTD Actuals	Mar Forecast FY23-24	Apr Forecast FY23-24	May Forecast FY23-24	Jun Forecast FY23-24	Projected	Projected Variance
Revenues																		
Property Taxes	505,280	99%	4	3,498	1,422	25,589	451,273	6,234	9,487	3,375	500,881	469,775	7,379	3,179	1,951	13,219	526,609	21,349
Concert Revenue	95,000	96%	45,150	22,274	23,877	0	0	0	0	0	91,301	82,768	0	0	0	0	91,301	(3,699)
Fair Tickets/Fees	40,000	103%	0	41,042	0	0	0	0	0	0	41,042	57,983	0	0	0	0	41,042	1,042
Other Revenue	236,370	73%	11,150	31,744	33,720	20,125	57,022	700	8,544	9,833	172,839	195,450	4,156	17,350	24,265	19,569	238,178	1,808
Interest Income	16,000	187%	3,125	2,767	2,838	2,999	3,588	5,179	4,836	4,600	29,931	12,306	1,000	1,000	0	1,000	32,931	16,931
Timber Sales	75,380	100%	0	20,834	0	0	39,890	0	0	14,673	75,396	92,369	0	0	10,745	0	86,141	10,761
Intergovernmental Federal Revenue	277,770	20%	0	0	55,555	0	0	0	0	0	55,555	0	0	0	0	55,555	111,110	(166,660)
Total Resources	1,245,780	78%	59,429	122,158	117,412	48,713	551,772	12,113	22,867	32,481	966,946	910,651	12,535	21,529	36,961	89,343	1,127,313	(118,467)
Expenses																		
Personnel	389,160	54%	268	31,072	35,667	27,176	27,175	27,173	32,004	28,293	208,828	131,414	32,000	37,000	37,000	37,000	351,828	(37,332)
Materials & Services	742,150	69%	195,100	93,974	42,803	124,703	8,385	11,916	24,904	12,692	514,478	488,244	45,000	30,000	45,000	45,000	679,478	(62,672)
Clothing And Uniform Exp.			0	105	0	0	0	0	0	0	105	1,155					105	105
Telephones			41	41	41	41	41	41	41	41	330	754					330	330
Custodial Supplies			0	117	0	0	305	54	0	43	520	1,637					520	520
Transient Room Tax			0	0	342	1,843	0	0	42	0	2,227	795					2,227	2,227
Insurance			31,052	779	0	318	0	0	0	0	32,149	25,565					32,149	32,149
License And Permit Fees			0	0	0	0	788	0	0	0	788	1,082					0	0
Maintenance Supplies			0	0	0	0	0	0	0	0	0	1,159					0	0
Maintenance - Equipment			456	400	133	263	143	334	257	732	2,718	1,447					2,718	2,718
Software Maintenance			0	0	0	0	0	0	2,380	0	2,380	0					2,380	2,380
General Equipment			0	1,436	171	1,757	393	1,204	1,154	2,311	8,425	252					8,425	8,425
Maintenance S.I.G.			(322)	946	1,301	5,914	240	1,565	900	557	11,101	16,914					11,101	11,101
Membership Fees And Dues			2,160	0	0	0	350	0	0	426	2,936	2,510					2,936	2,936
Office Supplies			397	0	0	301	24	56	66	104	948	935					948	948
Postage And Freight			0	1	0	0	9	0	26	26	62	25					62	62
Printing And Reproduction			0	211	324	42	72	35	48	52	784	559					784	784
Prof And Spec Services			0	0	0	0	0	0	0	0	0	251					0	0
PC Equipment			1,500	0	0	0	0	0	0	0	1,500	1,500					1,500	1,500
Catering Services			0	0	0	0	0	0	0	0	0	0					0	0
Contractual Services			0	4,700	0	222	962	124	1	0	6,008	35,944					6,008	6,008
Fair Judges			0	675	0	0	0	0	0	0	675	375					675	675
Contractual Services-Temp Help			0	5,921	0	0	0	0	0	0	5,921	1,212					5,921	5,921
Publi. And Legal Notices			0	0	0	0	0	0	0	0	0	399					0	0
Advertising - Fair & Concerts			0	10,161	2,533	2	0	0	0	0	12,696	13,024					12,696	12,696
Advertising			0	0	0	0	0	0	0	0	0	2,243					0	0
Rents And Leases - Equip.			0	0	0	0	0	0	0	0	0	11,140					0	0
Meetings/ Hosting			0	0	0	0	0	0	0	0	0	129					0	0
Fuel - Equipment			0	0	0	0	0	0	0	0	0	171					0	0
Fuel - Vehicles			417	1,161	151	139	0	208	34	102	2,212	3,905					2,212	2,212
Signs			0	0	0	0	0	0	0	0	0	2,860					0	0
Education And Training			325	0	0	975	0	0	770	0	2,070	0					2,070	2,070
Travel Expenses			0	0	100	621	1,004	0	0	0	1,725	0					1,725	1,725
Reimbursed Mileage			0	0	0	646	0	350	0	0	996	238					996	996
Utilities			3,483	5,221	6,071	8,395	4,054	7,797	5,760	8,299	49,080	45,826					49,080	49,080
Fair Awards & Ribbons			4,000	0	0	0	0	0	0	0	4,000	0					4,000	4,000
Fair Premiums			0	0	0	0	0	0	0	0	0	3,000					0	0
Fair Entertainment			138,166	30,355	6,228	14,267	0	0	0	0	189,017	191,143					189,017	189,017
County Fair Expense			0	29,244	25,407	6,601	0	148	0	0	61,400	61,063					61,400	61,400
Indirect Cost Allocation			13,425	0	0	13,425	0	0	13,425	0	40,275	37,200					40,275	40,275
Miscellaneous Equipment			0	2,500	0	68,931	0	0	0	0	71,431	21,831					71,431	71,431
Special Payments	425,000	0%	0	0	0	0	0	0	0	0	0	0	0	0	225,000	0	225,000	(200,000)
Total Expenses	1,556,310	46%	195,369	125,046	78,470	151,879	35,560	39,090	56,908	40,985	723,306	619,657	77,000	67,000	307,000	82,000	1,256,306	(300,004)
Resources net of Expenses	(310,530)		(135,940)	(2,889)	38,942	(103,166)	516,212	(26,976)	(34,040)	(8,504)	243,639	290,994	(64,465)	(45,471)	(270,039)	7,343	(128,993)	181,537
Beginning Balance (Fund 150)	894,791																	

Clatsop County
Fiscal Year 2023-2024 on 04/01/2024
Revenue Realization

Fund Name: Fair & Expo
Fund ID: 150
Org. Unit ID: 9300
Org. Name: Fair & Expo

Account Name	Account #	Estimated Revenue	Realized Revenue	Unrealized Balance	Percent Realized
Beginning Balance	81-0050	725,330.00	0.00	725,330.00	0.0%
Beginning Balance - Restricted	81-0051	0.00	0.00	0.00	0.0%
Beginning Balance Totals		725,330.00	0.00	725,330.00	0.0%
CARES Act Reimbursement	81-5230	0.00	0.00	0.00	0.0%
Intergov Federal Revenue Totals		0.00	0.00	0.00	0.0%
Timber Sales	81-4100	75,380.00	75,396.83	(16.83)	100.0%
Business OR-State Lottery Funds Grant	81-4270	277,770.00	55,555.00	222,215.00	20.0%
PPE Grant	81-4430	0.00	0.00	0.00	0.0%
OR State Fair Dist.	81-8906	53,170.00	53,166.66	3.34	100.0%
Intergov State Revenue Totals		406,320.00	184,118.49	222,201.51	45.3%
Disc Golf Donations from Trust Acct	81-8640	0.00	0.00	0.00	0.0%
Rev. Refunds & Reim.	81-8778	0.00	138.45	(138.45)	0.0%
Tourism Funding	81-8790	0.00	0.00	0.00	0.0%
ATM Fee Revenue	81-8902	2,500.00	1,301.43	1,198.57	52.1%
4-H Revenue	81-8903	1,500.00	0.00	1,500.00	0.0%
Donations	81-8905	0.00	64.79	(64.79)	0.0%
Catering/Kitchen Fees	81-8908	8,000.00	264.80	7,735.20	3.3%
NSF Check Fee	81-8911	0.00	25.00	(25.00)	0.0%
Vending Machine Revenue	81-8912	800.00	459.62	340.38	57.5%
Ticket/Gate Fees	81-8913	40,000.00	41,041.50	(1,041.50)	102.6%
Carnival Revenue	81-8914	0.00	0.00	0.00	0.0%
Fair Booth Rental Fees	81-8915	3,000.00	5,900.00	(2,900.00)	196.7%
Fair Booster Buttons	81-8916	1,500.00	4,870.00	(3,370.00)	324.7%
Concert Ticket Revenue	81-8917	95,000.00	35,301.21	59,698.79	37.2%
Parking Fees	81-8918	0.00	1,655.00	(1,655.00)	0.0%
Camping Fees	81-8919	10,000.00	19,458.02	(9,458.02)	194.6%
Fair Booth Rental Fees	81-8920	2,700.00	3,107.57	(407.57)	115.1%

Agenda Item #10.

Clatsop County
Fiscal Year 2023-2024 on 04/01/2024
Revenue Realization

Fund Name: Fair & Expo
Fund ID: 150
Org. Unit ID: 9300
Org. Name: Fair & Expo

Account Name	Account #	Estimated Revenue	Realized Revenue	Unrealized Balance	Percent Realized
Concert Sponsors	81-8921	60,000.00	66,200.00	(6,200.00)	110.3%
Food Vendor %	81-8922	20,000.00	25,711.24	(5,711.24)	128.6%
Fair Facility Rental	81-8923	60,000.00	38,937.75	21,062.25	64.9%
Fair Arena Signs	81-8924	5,000.00	8,000.00	(3,000.00)	160.0%
Camping Transient Room Tax	81-8925	0.00	431.97	(431.97)	0.0%
Merchandise	81-8930	3,800.00	200.00	3,600.00	5.3%
Donations for Specific Purpose	81-8980	0.00	2,505.28	(2,505.28)	0.0%
Miscellaneous Revenue	81-8990	0.00	0.00	0.00	0.0%
Equip. Auction-Sales-Rental	81-8991	0.00	890.00	(890.00)	0.0%
Insurance Loss Proceeds	81-8992	0.00	0.00	0.00	0.0%
Other Revenue Totals		313,800.00	256,463.63	57,336.37	81.7%
Property Taxes Current Yr	81-0100	495,160.00	506,808.19	(11,648.19)	102.4%
Property Taxes Prior Year	81-0101	10,000.00	10,125.72	(125.72)	101.3%
GP Reserve Revenue	81-0102	0.00	0.00	0.00	0.0%
Land Sales	81-0191	0.00	0.00	0.00	0.0%
HERT - Heavy Equip Rental Tax	81-0200	100.00	124.07	(24.07)	124.1%
Refuge Revenue Sharing	81-0220	0.00	0.00	0.00	0.0%
Taxes Totals		505,260.00	517,057.98	(11,797.98)	102.3%
Transfer from County Tourism	81-9008	5,000.00	3,750.00	1,250.00	75.0%
Transfer Revenue Totals		5,000.00	3,750.00	1,250.00	75.0%
Interest On Investments	81-3100	16,000.00	29,959.53	(13,959.53)	187.2%
Land Sales/County Share	81-3420	0.00	0.00	0.00	0.0%
Use of Money/Property Totals		16,000.00	29,959.53	(13,959.53)	187.2%
Fair & Expo Totals		1,971,710.00	991,349.63	980,360.37	50.3%
Grar	Agenda Item #10.	1,971,710.00	991,349.63	980,360.37	50.3%

Clatsop County
Fiscal Year 2023-2024 on 04/01/2024
Appropriations Status Report

Fund Name: Fair & Expo
Fund ID: 150
Org. Unit ID: 9300
Org. Name: Fair & Expo

Description	Fund ID	Account #	Appropriated	Adjusted Appropriated	Encumbered Balance	Expenditure	Unencumbered Balance	Percent Expended
Admin Assistant III	150	82-1181	63,110.00	63,110.00	0.00	39,738.88	23,371.12	63.0%
Maintenance Assistant II	150	82-1725	66,810.00	66,810.00	0.00	43,812.08	22,997.92	65.6%
Fair Maintenance Tech	150	82-1768	0.00	0.00	0.00	0.00	0.00	0.0%
Admin Coordinator - Fair & Expo	150	82-1769	0.00	0.00	0.00	0.00	0.00	0.0%
Maintenance Supervisor - Fair & Expo	150	82-1770	0.00	0.00	0.00	0.00	0.00	0.0%
Fairgrounds Manager	150	82-1771	100,280.00	100,280.00	0.00	65,895.93	34,384.07	65.7%
Temporary Help	150	82-1941	10,000.00	10,000.00	0.00	7,685.65	2,314.35	76.9%
Overtime	150	82-1945	6,000.00	6,000.00	0.00	3,560.40	2,439.60	59.3%
F.I.C.A.	150	82-1950	18,830.00	18,830.00	0.00	11,771.70	7,058.30	62.5%
FMLA	150	82-1952	980.00	980.00	0.00	615.52	364.48	62.8%
Retirement	150	82-1955	48,940.00	48,940.00	0.00	25,819.40	23,120.60	52.8%
Medical Waiver	150	82-1963	0.00	0.00	0.00	0.00	0.00	0.0%
Medical Insurance	150	82-1964	58,000.00	58,000.00	0.00	28,893.31	29,106.69	49.8%
Dental Insurance	150	82-1965	5,200.00	5,200.00	0.00	2,512.16	2,687.84	48.3%
HSA/HRA Contribution	150	82-1966	4,900.00	4,900.00	0.00	3,800.00	1,100.00	77.6%
Benefits Admin Fees	150	82-1967	100.00	100.00	0.00	67.32	32.68	67.3%
Life/AD&D Insurance	150	82-1970	320.00	320.00	0.00	215.52	104.48	67.4%
Salary Continuation Insur	150	82-1972	620.00	620.00	0.00	341.10	278.90	55.0%
S.A.I.F.	150	82-1975	4,820.00	4,820.00	0.00	2,686.63	2,133.37	55.7%
Unemployment	150	82-1980	250.00	250.00	0.00	198.04	51.96	79.2%
Personnel Services	150	82-1985	0.00	0.00	0.00	0.00	0.00	0.0%
Personnel Services Totals			389,160.00	389,160.00	0.00	237,613.64	151,546.36	61.1%
Clothing And Uniform Exp.	150	82-2040	1,500.00	1,500.00	0.00	104.99	1,395.01	7.0%
Telephones	150	82-2070	1,500.00	1,500.00	41.29	373.47	1,085.24	24.9%
ATM Annual Fees	150	82-2120	100.00	100.00	0.00	0.00	100.00	0.0%
Custodial Supplies	150	82-2160	7,000.00	7,000.00	0.00	519.81	6,480.19	7.4%
Transient Room Tax	150	82-2167	1,500.00	1,500.00	0.00	2,227.22	(727.22)	148.5%
Insurance	150	82-2200	29,400.00	29,400.00	0.00	32,149.45	(2,749.45)	109.4%
License And Permit Fees	150	82-2240	1,200.00	1,200.00	0.00	788.00	412.00	65.7%
Miscellaneous	150	82-2259	0.00	0.00	0.00	0.00	0.00	
Miscellaneous	150	82-2260	20,000.00	20,000.00	0.00	3,524.59	16,475.41	

Agenda Item #10.

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Clatsop County
Fiscal Year 2023-2024 on 04/01/2024
Appropriations Status Report

Fund Name: Fair & Expo
Fund ID: 150
Org. Unit ID: 9300
Org. Name: Fair & Expo

Description	Fund ID	Account #	Appropriated	Adjusted Appropriated	Encumbered Balance	Expenditure	Unencumbered Balance	Percent Expended
Software Maintenance	150	82-2265	0.00	0.00	0.00	2,380.00	(2,380.00)	0.0%
General Equipment	150	82-2268	35,000.00	35,000.00	0.00	13,768.01	21,231.99	39.3%
Maintenance S.I.G.	150	82-2300	50,000.00	50,000.00	321.67	11,262.16	38,416.17	22.5%
Membership Fees And Dues	150	82-2370	3,000.00	3,000.00	0.00	3,085.65	(85.65)	102.9%
Office Supplies	150	82-2410	1,500.00	1,500.00	0.00	983.31	516.69	65.6%
Postage And Freight	150	82-2419	250.00	250.00	0.00	61.94	188.06	24.8%
Printing And Reproduction	150	82-2425	1,000.00	1,000.00	0.00	855.68	144.32	85.6%
Prof and Spec Services	150	82-2450	0.00	0.00	0.00	0.00	0.00	0.0%
PC Equipment	150	82-2455	3,000.00	3,000.00	0.00	1,500.00	1,500.00	50.0%
Tents and Frames	150	82-2458	0.00	0.00	0.00	0.00	0.00	0.0%
Catering Services	150	82-2459	0.00	0.00	0.00	0.00	0.00	0.0%
Contractual Services	150	82-2471	90,000.00	90,000.00	1,938.00	7,054.27	81,007.73	7.8%
Fair Judges	150	82-2472	1,000.00	1,000.00	0.00	675.00	325.00	67.5%
Concession Sales	150	82-2481	0.00	0.00	0.00	0.00	0.00	0.0%
Contractual Services-Temp Help	150	82-2492	0.00	0.00	0.00	5,921.11	(5,921.11)	0.0%
Publi. And Legal Notices	150	82-2600	500.00	500.00	0.00	0.00	500.00	0.0%
Advertising - Fair & Concerts	150	82-2604	15,000.00	15,000.00	0.00	12,696.11	2,303.89	84.6%
Advertising	150	82-2605	10,000.00	10,000.00	0.00	300.00	9,700.00	3.0%
Disc Golf Course	150	82-2610	0.00	0.00	0.00	0.00	0.00	0.0%
Rents And Leases - Equip.	150	82-2630	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0%
Meetings/ Hosting	150	82-2750	500.00	500.00	0.00	0.00	500.00	0.0%
Fuel - Equipment	150	82-2851	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0%
Fuel - Vehicles	150	82-2852	2,000.00	2,000.00	0.00	2,210.97	(210.97)	110.5%
Signs	150	82-2856	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0%
Replacement Tools	150	82-2859	0.00	0.00	0.00	0.00	0.00	0.0%
Garden Supplies	150	82-2860	0.00	0.00	0.00	0.00	0.00	0.0%
Vehicle Maintenance & Use	150	82-2923	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0%
Education And Training	150	82-2928	2,500.00	2,500.00	0.00	2,070.00	430.00	82.8%
Miscellaneous Expense	150	82-2929	0.00	0.00	0.00	0.00	0.00	0.0%
Travel Expenses	150	82-2930	3,000.00	3,000.00	0.00	1,724.69	1,275.31	57.5%
Re	150	82-2932	0.00	0.00	0.00	996.26	(996.26)	
Td	150	82-2940	0.00	0.00	0.00	0.00	0.00	

Agenda Item #10.

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Clatsop County
Fiscal Year 2023-2024 on 04/01/2024
Appropriations Status Report

Fund Name: Fair & Expo
Fund ID: 150
Org. Unit ID: 9300
Org. Name: Fair & Expo

Description	Fund ID	Account #	Appropriated	Adjusted Appropriated	Encumbered Balance	Expenditure	Unencumbered Balance	Percent Expended
Utilities	150	82-2960	70,000.00	70,000.00	1,483.56	56,181.98	12,334.46	80.3%
Expenditure of Donations & Trusts	150	82-3141	0.00	0.00	0.00	0.00	0.00	0.0%
Fair Awards & Ribbons	150	82-3182	0.00	0.00	0.00	4,000.00	(4,000.00)	0.0%
Fair Premiums	150	82-3183	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0%
General Entertainment	150	82-3185	30,000.00	30,000.00	0.00	0.00	30,000.00	0.0%
Fair Entertainment	150	82-3186	220,000.00	220,000.00	126.37	189,016.57	30,857.06	85.9%
Refunds and Returns	150	82-3204	0.00	0.00	0.00	0.00	0.00	0.0%
County Fair Expense	150	82-3205	75,000.00	75,000.00	0.00	63,969.22	11,030.78	85.3%
Indirect Cost Allocation	150	82-3210	53,700.00	53,700.00	0.00	53,700.00	0.00	100.0%
Materials & Services Totals			742,150.00	742,150.00	3,910.89	474,100.46	264,138.65	63.9%
Structures & Improvements	150	82-4100	30,000.00	30,000.00	0.00	0.00	30,000.00	0.0%
Buildings	150	82-4108	300,000.00	300,000.00	0.00	0.00	300,000.00	0.0%
Miscellaneous Equipment	150	82-4900	95,000.00	95,000.00	0.00	71,430.81	23,569.19	75.2%
Capital Outlay Totals			425,000.00	425,000.00	0.00	71,430.81	353,569.19	16.8%
Appropriation for Contin.	150	82-9900	415,400.00	415,400.00	0.00	0.00	415,400.00	0.0%
Contingencies Totals			415,400.00	415,400.00	0.00	0.00	415,400.00	0.0%
Fair & Expo Totals			1,971,710.00	1,971,710.00	3,910.89	783,144.91	1,184,654.20	39.7%
Grand Total			1,971,710.00	1,971,710.00	3,910.89	783,144.91	1,184,654.20	39.7%